

## JT Moore PTO Communications Guidelines 2019-2020

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### Moore News to Know (MNTK)

Amy Tate [amyltate@gmail.com](mailto:amyltate@gmail.com)

To communicate your message through MNTK, email Amy with content by Wednesday of that week's MNTK. The draft newsletter goes out to the Co-Presidents for review on Wednesday and the final version is sent out to the school on Friday morning. If you are not receiving MNTK and would like to, please visit [jtmoore.org](http://jtmoore.org) and fill in your email address in the MNTK box at the bottom of the home page.

### JT Moore PTO Web Site ([jtmoore.org](http://jtmoore.org))

Mark Bixler [mbixler@mzarch.com](mailto:mbixler@mzarch.com)

If you have any changes or additions to the PTO web site, please send them to Mark Bixler. Note that this is a PTO web site; the school's MNPS web site is maintained by Carly Price.

### JT Moore Marquee

Sarah Beth Downey [woodowney@gmail.com](mailto:woodowney@gmail.com)

Please send any requests or corrections for the marquee to Sara Beth and cc: Tessa Lemos Del Pino at [macmami@gmail.com](mailto:macmami@gmail.com)

### Social Media

Tessa Lemos Del Pino [macmami@gmail.com](mailto:macmami@gmail.com)

If you have any content or events to be posted on JT Moore's Facebook, Twitter or Instagram accounts, please send them to Tessa.

Facebook [www.facebook.com/JTMooreMiddleSchoolParents](http://www.facebook.com/JTMooreMiddleSchoolParents)

Twitter @JTMooreMS

Instagram @JT\_Moore\_PTO